

OFFICE OF THE CMD (WEST ZONE)
M.P. Paschim Kshetra Vidyut Vitaran Co. Ltd.
G.P.H. Compound, Pologround, Indore.



Tender Specification No. CMD/WZ/EE/IT/T.Enq-01/16121
Due for opening on: - 27.09.2010 AT 3.30 P.M.

CONSUMERS DATA UPLOADING ON WEBSITE

Issued by:

The Executive Engineer (IT)

O/o CMD (West Zone),
M. P. Paschim Kshetra Vidyut Vitaran Co. Ltd,
G.P.H. Compound, Pologround,
Indore (M.P.)

EPABX No.: 0731-2423577, 2422544, 2423263, 2422045 Extn. 300 Fax No. 0731 2423300.

Website: www.mppkvcl.org

Basic Tender Information

Particulars	Details
Name of Work	Development, hosting of website for uploading of Consumer Bill Data of selected area of company.
Tender Specification number	CMD/WZ/EE/IT/T.Enq-01/16121
Date of Sale of Tender documents	From 01.09.2010 to 27.09.2010 (Upto 12.00 Noon) During normal office hours on any working day.
Last Date of Bid Submission (Date & Time)	27.09.2010 At 3.00 PM
Due Date of Opening of Technical & Commercial bids	27.09.2010 At 3.30 PM
EMD to be Deposited	Rs. 2,000/-
Cost of Tender Documents	Rs. 500/- plus Rs 100/- extra if required by post.

Tender Enquiry

**M.P. PASHCHIM KSHETRA VIDYUT VITARAN CO. LTD.**

(Fully owned by Govt. Madhya Pradesh)

GPH COMPOUND, POLOGROUND, INDORE

(EPABX Ph. No: 0731-2422045, 2423263, 2422544, Extn. 300, 2422080(D) Fax No: 2423300)

Website : www.mppkvvcl.org, www.mpwz.orgEmail ID : cmdwz.indore@gmail.com

No. CMD/WZ/EE/IT/T.Enq-01/16121

Indore, dated: 01-SEP-2010

TENDER ENQUIRY NOTICE

To,

M/s _____,

Sub: - Development, hosting website for uploading of Consumer Bill Data of selected area of Company.

Madhya Pradesh Paschim Kshetra Vitran Co. Ltd. (M.P.P.K.V.V.L) is engaged in distribution of power to the residents of Indore and Ujjain Regions and has its head office at Indore. The company is having about 29 Lakh consumers in various categories all across its area of jurisdiction.

Presently in few towns the company is giving the facilities of consumer's bills published on the website of the company to enable the consumer to view as well as print the bill in the company's prescribed format. The company has planned to extend the facilities for more towns.

Sealed Tender for Development, hosting website for uploading of Consumer Bill Data of selected area of Company are invited date shown hereunder: -

Name of Items	Required EMD (Rs.)	Tender Fee (Rs.)	Date of opening of Tender
Development, hosting website for uploading of Consumer Bill Data of following towns- Neemuch, Mandsour, Nagda, Badnagar, Shajapur, Shujalpur, Agar, Jaora, Khandwa, Khargone, Burhanpur, Neapanagar, Jhabua, Dhar, Pithampur, Mhow, Sanawad, Badwaha, Sendhwa, & Barwani.	2,000.00	500.00	27-09-.2010 3.30 P.M.

- Last date for selling tender document 27.09.2010 (Up to 12.00 Noon).
- Last date for submission of tender form 27.09.2010 (Up to 3.00 P.M).

1. **PURCHASE OF TENDER DOCUMENTS:** - Tender form must be purchase from the Executive Engineer (IT), O/o CMD (WZ), MPPKVCL, Indore on payment of tender fee (non-refundable) as shown above by Pay order/DD only drawn in the name of the M.P.Paschim Kshetra Vidyut Vitaran Co. Ltd., Indore. Postal Charges of Rs. 100.00 (Rs. One Hundred Only) shall be charged extra, if tender documents are required by post.
2. **DELAY IN RECEIPT OF TENDER DOCUMENTS:** - The Company will not be responsible for delay on any account in receipt of tender documents, in case they are sent by DAK /Post.
3. **EARNEST MONEY:** - The Earnest Money will have to be submitted of Rs. 2,000.00/- in favour of M.P.Paschim Kshetra Vidyut Vitaran Co. Ltd., Indore in the form of Pay order /D.D. only and keep in the same envelope containing quotation. EMD in other form is not acceptable. Details may be indicated on the envelope cover. No offer will be accepted without Earnest Money Deposit, unless exempted by the Company. If on opening of tender any discrepancy in EMD amount is noticed, the tender shall be rejected and returned to the bidder.
4. **CONTRACT PERIOD:** - One year from the date of order which can be extended for further one year.
5. Your offer should be valid at least for 90 days.
6. All taxes/levies/insurance charges/service tax and other charges shall be inclusive in quoted prices.
7. In case of any ambiguity, the terms & condition mentioned in the tender document will be final.

Thanking you,

Yours faithfully,

Executive Engineer (IT)
O/o CMD (WZ), MPPKVCL
Indore

OFFICE OF THE CMD (WEST ZONE) M.P.P.K.V.V.C.L.

G.P.H. COMPOUND POLOGROUND INDORE

Postal Order/Demand Draft No

Tender issued to M/s
.....

TENDER FORM

The undersigned hereby tender and offer, the **M.P. Paschim Kshetra Vidyut Vitaran Company Ltd., Indore** to develop, host and upload consumer bill data of the selected towns which are described or referred to at various places in the tender document No. CMD/WZ/EEC/Bill Data/Website/09 dated 01.09.2010 which, under the terms thereof are to be executed and done by the contractor, and to perform and observe the provisions and agreements or the part of the contract contained in, or which can be reasonably inferred from the said tender documents, for the sums and at the rates set out in Schedule-I annexed here to.

The information desired in the Schedules enclosed with this tender document has been fully furnished (if the desired information is not submitted, the answer to various question may be taken so as to be advantageous to the Company unless contrary is mentioned in the body of the tender).

We have examined in detail and have understood and agree to abide by all the terms and conditions stipulated in the tender document and in any subsequent communication from MPPKVVCL in this regard (if any). Our technical proposal is consistent with all the requirements of submission as stated in the tender document or in any of the subsequent communication from MPPKVVCL in this regard (if any).

We hereby undertake that the information submitted in our offer is complete and correct to the best of our knowledge and belief. We would be solely responsible for any errors or omissions in our offer. We agree that, in case of any ambiguity/incompleteness found in the information furnished by us in the offer, same shall be interpreted by MPPKVVCL to its advantage. We agree to abide by all your tender/order terms and conditions.

Date the Day of.....

BIDDER'S SIGNATURE
(With Seal)

Bidders Address: -
.....
.....

SECTION I

COMPANY PROFILE

- Madhya Pradesh Paschim Kshetra Vidyut Vitaran Company Ltd. (“MPPKVVCL” or “West Discom”) was formed on 31st May 2002 as a result of unbundling of the Madhya Pradesh State Electricity Board (MPSEB). MPPKVVCL is a Company wholly owned by the Government of Madhya Pradesh and registered under the Companies Act, 1956.
- With the Gazette Notification dated 31st May 05, the company started its functioning independently with effect from 1st June 05. As per notification the discom is undertaking the sub-transmission & distribution of electricity under the area of 14 circles of Indore and Ujjain commissionaire in Madhya Pradesh in India.
- MPPKVVCL owns and manages retail supply of electricity within its territory and is responsible for all activities associated with distribution and retail supply of electricity, including management of assets, operation and maintenance of network and supply, technical and financial planning, business development, management of human resources and legal and regulatory affairs.
- There are about 11,000 employees in the company at present, most of whom were originally functionaries in their current positions within the MPSEB. The discom operates through two regions namely Indore and Ujjain. Further, Indore and Ujjain regions are subdivided in 8 and 6 circles respectively. Circles are further divided into 52 divisions which are subdivided into 389 distribution centres and zones.
- The Company currently serves approximately 30 lakh consumers over an area of 77021 sq. km spread in urban and rural areas, and manages about 199,829 km of lines, 945 sub-stations, and over 84000 distribution transformers. In 2008-09, the distribution system conveyed 12,654 MUs of energy. The sub-transmission and Distribution network details as on 31.03.2009 are as follows:

Particulars (2008-09)	Unit	Quantity
33/11 kV substations	Nos.	945
33 kV Lines	Km	11971
11 kV Lines	Km	55191
LT lines	Km	132667
Distribution transformers	Nos.	84368
Total connected load	MW	4073.36
Annual energy input	MU	12654.96

Particulars of Indore city

Particulars (2008-09)	Unit	Quantity
33/11 kV substations	Nos.	52
33 kV Lines	Km	
11 kV Lines	Km	
LT lines	Km	
Distribution transformers	Nos.	5125
Total connected load	MW	
Annual energy input	MU	

Particulars of Ujjain city

Particulars (2008-09)	Unit	Quantity
33/11 kV substations	Nos.	16
33 kV Lines	Km	170
11 kV Lines	Km	270
LT lines	Km	1102
Distribution transformers	Nos.	1300
Total connected load	MW	
Annual energy input	MU	350

SECTION-II

QUALIFYING CRITERION

Bidding is open to an individual/firm/company, which meets prescribed qualifying requirements who provide satisfactory evidence of following

- The bidder shall have successfully executed at least three works of similar nature in three different utilities, out of which at least one work must be executed in power sector in the last three years. The certificate of the utility should be attached.
- The bidder must have the experience of uploading more than 5 lakh consumer's bills per month. Bidder shall be required to submit certificate from the utility that they have carried out the bill uploading work.
- The bidder shall submit their annual income tax return of last three year and submit their copy of PAN card.

* * * * *

SECTION-IIIGENERAL TERMS AND CONDITIONS OF PURCHASE**1. PRICES AND STATUTORY LEVIES**

- (i) It is obligatory that FIRM and FOR destination prices are quoted by the bidders for work/service/supply of materials/equipments as per specifications to any of the consignees as listed in Section-VI, inclusive of all taxes, duties levies, VAT, packing, freight, forwarding, insurance etc.
- (ii) The prices shall be quoted exactly as per the price schedule enclosed with the tender specification, including all elements. In absence of this, the offer shall be liable for rejection.
- (iii) All taxes, duties and charge as may be applicable as per law in force, must be included in the quoted price. Any silent charges, even if statutory in nature, shall not be payable extra, in the event of an order.
- (iv) Excise duty, CST/VAT and any other levy shall not be payable extra, even if it under goes any upward revision during contractual delivery period.
- (v) In case any new tax is made applicable after submission of bids by the bidders, additional payment on account of such new taxes would be considered by the company. However, decision of the company would be final in this regard.
- (vi) In case of non-registration with Sales Tax Department, Purchase Tax as admissible shall be deducted by the purchaser from the bills of the supplier.
- (vii) M.P. Paschim Kshetra Vidyut Vitaran Company Limited, Indore is a registered dealer under MP General Sales Tax Act 1994 and Central Sales Tax Act 1956. The registration nos. is Tin No. 233 80203311. Necessary declaration form for availing concessional CST, (wherever applicable and if so mentioned in Special Terms & Conditions of Purchase), shall be furnished after receipt of material at destination and verification of the legal position at our end.

(viii) Entry Tax:

Entry tax is payable in the state of MP, in accordance with the provisions of Entry Tax Act. Following provisions shall apply regarding Entry Tax.

The price quoted by bidder must be inclusive of cost of Entry Tax (even if the entry tax is payable by the purchaser). It may be noted that unless **Entry-Tax-Paid** goods are supplied by the vendor, the amount of Entry Tax at the applicable rates will be deducted by the purchaser from the supply bill of the vendor, and remitted to the tax department under TIN number of the purchaser.

In case, **entry-tax-paid goods** are supplied, the vendor would be required to affix a duly authenticated rubber stamp on the supply-bill as **ENTRY TAX PAID GOODS**, and attach proof of payment of ET with the bill. In such case, purchaser would not deduct/make any additional payment towards Entry Tax.

It is specifically clarified that if any liability is raised on the purchaser, by the concerned tax department, on account of Entry Tax at a later date, the amount of liability will be recovered from the vendor's pending bills/security deposit, or recovered in any other manner as may deem fit.

2. PRICE VARIATION

As mentioned earlier the prices are FIRM and no price variation is admissible. In case of any deviation observed in above price term, the offer will be liable for rejection.

3. TRANSIT RISK

- (i) Responsibility regarding covering of risk during transit of material shall entirely be on the supplier. The Company shall, in no case, bear the transit risks/transit insurance charges.
- (ii) Transit damages/shortages/losses shall be reported by the consignees within 30 days from the receipt of the consignments. Such damages/shortages/losses shall be repaired/replaced by the supplier/manufacturer, free of cost within one month from the date of intimation by the consignee without waiting for his settlement from carrier or Insurance Company etc. If the supplier fails to do so the consignee (s) shall be free to get the repair work done from other sources and they shall be free to recover the cost of such material/expenses of repairs either from the supplier/balance bills or from the security deposit as deemed fit.
- (iii) While necessary assistance shall be rendered by the consignee in lodging and processing the claims with carriers and the supplier's insurance underwriters, the responsibility shall rest with the supplier to immediately make good the shortages/losses/damages, without any extra cost and without waiting for the settlement of the claim.
- (iv) In the case of transport damages/shortage, the payment shall be made only for the quantity received in good and working condition.

4. INSURANCE

The bidder will be responsible for taking out any appropriate insurance coverage, as may be required for successful completion of the work/supply, at their own cost.

5. PACKING AND FORWARDING

- (i) The supplier shall be responsible for the Stores being sufficiently and properly packed at his expenses for transport by rail, road or sea, so as to ensure them being free from the loss/damage due to handling and transport to the destination.
- (ii) Each package shall be prominently and distinctly marked on at-least two faces, indicating full address of the consignee, destination station, name of equipment, purchaser's order number, weight and volume of the package etc.
- (iii) Each package shall contain in a water proof cover, a detailed description indicating the order reference and date and list of the contents. Each item contained in the package or box shall be described sufficiently, to enable easy identification. The quantity, weights etc. shall also be given.
- (iv) The packaging shall conform to the specification, rules and regulation prescribed by the Underwriters, Railways, and Transport Agencies. In case of any loss/damages to the consignment, due to non-standard packing, the same shall be made good free of all charges to Purchaser by the supplier. All the provision of this clause shall apply

whether the disrupting cause is total or partial in its effects upon the ability of the supplier to perform.

6. MODE OF DISPATCH

The bidder should clearly indicate mode of dispatch for the material. In case of dispatch through rail, the material is to be booked for respective destination railway station. In case of dispatch through road transport, the material should be dispatched through bank approved road transporters on door delivery basis only.

7. SUBMISSION OF DRAWING AND LITERATURE

All the relevant literature/drawings shall be submitted along with the offer.

8. OFFICE/FACTORY INSPECTION

- (i) The office/development site inspection of the Bidder, who have not executed any order of MPPKVVCL, shall be carried out before placing detail order.
- (ii) During pendency of the order, the office/development site inspection may be conducted by Company's authorized officer as and when felt necessary for ensuring production of quality material/services.
- (iii) The Supplier shall extend all reasonable and necessary assistance to the inspecting officer of the Company to carry out testing of equipment/material at his works.

9. FAKE INSPECTION CALL

All such firms, who after giving inspection call, do not offer materials/services to Inspecting Officer for inspection due to one or the other reasons, shall be required to remit a sum of Rs. 5000/- per officer.

10. DELIVERY

Delivery schedule shall be as mentioned in Section V - Special Terms and Conditions of Purchase.

11. FORCE MAJEURE

Force majeure condition is herein defined as: -

- (i) Natural phenomena, such as floods, draught, earth-quakes and epidemics.
- (ii) Act of any Government Authority, domestic or foreign, such as war, quarantines, embargoes, licensing control or production or distribution restrictions.
- (iii) Accident and disruption such as fires, explosion, and increase in power cut with respect to date of tender opening, break-down of essential machinery or equipment etc.
- (iv) Strikes, slow down, lockout containing for more than three (3) weeks.
- (v) Failure or delay in the supplier's source of supply, due to force majeure causes enumerated at (i) to (iv) above, provided the supplier produces documentary evidence to show that there were no other alternative sources of supply available to him or if available, the lead time required was likely to be longer than the duration of the force Majeure at the normal source of supply.

- (vi) Any cause which is beyond the reasonable control of the supplier or purchaser as the case may be.
- (vii) All the provisions of this clause shall apply whether the disruption caused is total or partial in its effect upon the ability of the supplier to perform.
- (viii) The cause of force majeure condition will be taken into consideration only if the supplier, within 15 days from the occurrence of such delay gives a proper notice to the purchaser. The MPPKVVCL shall verify the facts and may grant such extension in delivery period as the facts justify. For delivery time extension due to force majeure conditions, the supplier shall submit his representation with documentary evidence for scrutiny by the purchaser and decision of the MPPKVVCL shall be binding on the firm.

12. TERMS OF PAYMENT

Payment Terms & Procedure shall be as mentioned in Section V - Special Terms and Conditions of Purchase.

13. PENALTY FOR DELAY

Penalty for delay shall be as mentioned in Section V - Special Terms and Conditions of Purchase.

14. PENALTY FOR BREACH OF CONTRACT

Breach of any terms and conditions which are included in the any section of the tender documents, or various schedules, annexure, enclosures, appendix etc. which are referred in these sections shall be deemed as breach of this Contract. In case of breach this contract by the bidder/vendor, the Company shall be entitled to forfeit the available security deposit and to realise and retain the same as damages and compensation for the said breach. This will be without prejudice to the right of the Company to recover any further sums as damages, from any sums which are due or which may become due to the contractor by the company; or otherwise howsoever.

15. SECURITY DEPOSIT

- (i) On acceptance of offer, the successful bidder will have to pay the Security Deposit as per the applicability, as discussed below: -

(A) ALTERNATE I (Normal SD):

On acceptance of offer, the successful bidder shall have to pay the security deposit @ 10 % of the total value of the order, in any of the following forms-

- (a) Demand Draft to be drawn in favour of Sr. Accounts Officer, MPPKVVCL Indore of respective consignee drawn on any nationalized/scheduled Bank and payable at respective destination.

OR

- (b) Bank Guarantee on any Nationalized Bank, or any other bank mentioned in Section VII, strictly as per Company's Proforma (to be supplied along with the order) valid sufficiently to cover the guarantee period, in the office of the order placing authority.

(B) ALTERNATE II (Permanent Security Deposit):

Facility to deposit permanent Security Deposit shall be available to vendors, only if so mention and permitted in **Section V – Special Terms and Conditions of Purchase**. Additionally, following terms and conditions shall apply in respect of Permanent SD.

- (a) The outside-the-state firms can furnish permanent security deposit of Rs. Five Lac (In the form of Demand Draft) with the Discom-WZ. Upon submission and acceptance of permanent SD, such vendors would be exempted from submission of security deposit against individual orders, subject to approval.
- (b) The State SSI units can also furnish the permanent security deposit of Rs. 3 Lacs (In the form of Demand Draft) with the Discom-WZ. Upon submission and acceptance of permanent SD, such vendors would be exempted from submission of security deposit against individual orders, subject to approval.
- (c) The facility of permanent security deposit shall be extended to only such suppliers who have had business with the M. P. Electricity Board or MPPKVVCL Indore for more than 3 years and where supplier's performance has been found good.
- (d) The validity of permanent security deposit, as and when given to any supplier, shall be initially for a period of 1 or 2 years only as the case may be, and its revalidation will be done after reviewing the performance of the supplier.

(C) ALTERNATE III (Concessional SD for SSI units of MP):

- (a) SSI Units registered with Industries Department of MP are required to pay Security Deposit for only 5 % (five percent) value of the order, subject to maximum of Rs. 20,000/- in cash or DD. This concession is for such SSI Units of M.P. who are doing business up to Rs. 50 Lacs annually with the WZ-Discom.
- (b) SSI units having annual business of above Rs. 50.00 lacs, with the Company, shall be required to pay the security deposit as per ALTERNATE I or II only.
- (ii) The Security Deposit shall be deposited strictly in aforesaid manner only. Deduction of security deposit from the supply bills shall not be allowed in any case.
- (iii) The Security Deposit shall have to be deposited within 30 days of issue of order and prior to offering supply of material against the order.
- (iv) The Company shall forfeit the Security Deposit in the event of non execution/part execution of the orders/poor performance of vendor, besides invoking the penalty clauses.
- (v) The Security Deposit shall be returned to the successful bidder only after due and faithful performance of the order as per terms and conditions of the order, and on expiry of guarantee period provided, there are no claims outstanding to be recovered against the bidders/suppliers. This shall not be applicable in case of permanent security deposit.
- (vi) No interest shall be paid by the Company on security deposit furnished by the manufacturer/suppliers.

16. EXTENSION ORDER

Extension order shall be as mentioned in Section V - Special Terms and Conditions of Purchase.

17. RECOVERIES FOR LIABILITIES AGAINST OTHER CONTRACTS

All amounts recoverable from the successful bidder against earlier contracts with the MPPKVVCL will be adjusted from payment due against the contract that may be awarded under this specification.

18. ROYALTIES AND PETENTS

All royalties for patent or any charges for usage or infringement there of that may be involved in the supply shall be included the offered price and the supplier shall product purchaser against any claim thereof. Supplier is fully responsible for such contractual dealing and purchaser shall not be called upon to bear any such charges.

19. COMPLIANCE OF REGULATIONS

The supplier shall warranty that all goods/services covered under procurement, shall have been produced, sold, dispatched, delivered ,tested, in strict compliance with all applicable rules, Regulation including Industrial (Development and Regulation) Act 1951 and any amendment there under, labour agreement, working conditions and technical codes and requirements, as applicable from time to time.

The supplier should execute and deliver such documents, as may be needed, by the purchaser in evidence of compliance. All laws, Rules and Regulation are required to be incorporated in this reference. Any liability arising out of contravention of any of the laws shall be the sole responsibility of the vendor and the purchasers shall not be responsible in any manner whatsoever.

20. SUBMISSION OF DESPATCH DETAILS

On completion of work/services/supplies, a statement showing details of offer and work/services/supplies made shall be furnished to this office promptly i.e. in first week of following months in following Proforma: -

Page 1

Sl. No.	Particular	Qty offered	Date of offer	Date of D.I.

Page 2

Qty. for which D.I. is given	Bill no. & Date	Qty supplied	Name of consignee

Page 3

Liability intimated By consignee	Details of remittance of liability	Addl. Information	Remarks if any

Similar information for supplies made during each month shall be submitted by the first week of subsequent month.

21. CANCELLATION OF ORDER

- (i) The Company may, upon written notice of default, terminate contract in the circumstances detailed hereunder: -
 - a) If in the opinion of the Company, the supplier fails to deliver the work/services /material within the time specified or during the period for which extension has been granted by the Company.
 - b) If in the opinion of the Company, the supplier fails to comply with any of the other provisions of this contract or material is found to be not in accordance with prescribed specifications, and/or the approved samples.
 - c) If, as a result of stage inspection, it is revealed that work/services/material and/or, workmanship is sub-standard, which is likely to affect the performance of the finished products, a notice would be served by the Company to the supplier to suspend further activities and to take urgent steps towards corrective measures, failing which the entire order would be cancelled.
- (ii) In the event of such termination, the Company shall exercise the discretionary powers as: -
 - a) To recover from the supplier, penalty as mentioned in SECTION-V SPECIAL TERMS AND CONDITIONS
AND/OR
 - b) To purchase from elsewhere, on account and at the risk of the vendor, work/services/material of similar description to the consignment which is not delivered, after giving due notices to the vendor.
AND/OR
 - c) To cancel the contract reserving Company's rights to recover damages.
- (iii) Powers under sub-clause (ii) referred to above, are in addition to the rights and remedies available to the Company under the law of India relating to contract.
- (iv) In the event of risk purchase of work/services/material of similar description, the opinion of the Company shall be final. In the event of action taken under the sub-clauses (ii) (a) or (b) above, the supplier shall be liable to pay for any loss, which the company may sustain on that account but the supplier shall not be entitled to claim any savings on all such purchases made against the default.
- (v) The decision of the Company shall be final regarding the acceptability of the work/services/material supplied by supplier, and the Company shall not be required to give any reason for the rejection of the stores/material.
- (vi) In the event, Company does not terminate the Contract as provided above, the supplier shall continue execution of this order, in which case he shall be liable to the Company for liquidated damages for the delay as SECTION-V SPECIAL TERMS AND CONDITIONS until suppliers are accepted.

22. ARBITRATION

If, at any time, any question, dispute or difference, whatsoever shall arise between the purchaser and the supplier, upon, or in relation to or in connection with the contract,

either party may forthwith give to the other, notice in writing of the existence of such question, dispute or difference, and the same shall be referred to the adjudication of two Arbitrators, one to be nominated by the purchaser and the other to be nominated by the supplier. In the case of said Arbitrators not agreeing, the matter shall be referred to the adjudication of an Umpire, to be appointed by the Arbitrators, whose, decision shall be final and binding on the parties.

The arbitration shall be conducted as per provision of The Madhya Pradesh Madhyastha Adhikaran Adhinyam 1983, as amended from time to time, and of the rules made there under. The Arbitrators or the Umpire as the case may be, are bound to give a detailed speaking award assigning reasons for the findings.

Supplies under the contract shall be continued by the Supplier during the arbitration proceedings, unless otherwise, directed in writing by the purchaser or unless the matter is such that the work cannot possibly be continued until the decision of the Arbitrator or of the Umpire, as the case may be, is issued.

23. JURISDICTION

Any dispute or difference, arising under, out of, or in connection with Tender/contract order shall be subject to exclusive jurisdiction of court at Indore only.

24. CORRESPONDENCE

Copies of all important correspondence regarding the order shall be endorsed to the following: -

- (i) Concerned consignee
- (ii) Concerned Sr. AO /Regional AO
- (iii) C.E. (Pur) O/o, CMD (WZ) MPPKVCL, G.P.H. Compound Pologround Indore.
- (iv) S.E. (Stores) O/o. G.P.H. Compound Pologround Indore.

Sd-
Executive Engineer (IT)
O/o CMD (WZ), MPPKVCL,

Indore

SECTION-IV

SCOPE OF WORK

A Arranging for Web Space and Domain Name:

It shall be required to arrange initially for 4 GB of web space which may however be expandable for which payments shall be made on pro rata basis per GB on quoted rates. The web space shall be provided by the successful bidder for a period of one year from the date of award of contract. Similarly, the registration of domain name shall be valid for a period of one year from the date of award of contract.

The server must be a dedicated windows server with MSSQL database having static IP for enabling various security options, SSL (Secure Sockets Layer), installing digital certificate, faster response and installation of component, if required. Any integration if required would also have to be done by the successful bidder.

The successful bidder shall also be responsible for successfully hosting the web based consumer bill interface in the web space made available with the domain name provided. No extra charges shall be payable on this account.

The company fully reserves the right to extend the contract for continuing the domain name, web space and services for a period as desired by the company, subject to maximum of two years in piece meal or one go basis. Successful bidder shall be liable to continue to provide the domain name, web space and services for this period however, the charges for continuation of domain name, web space and services shall be born by the company.

B Development of web based consumer bill interface:

It is required to develop the web based consumer interface to the satisfaction of the Engineer-in-charge. The website made for the purpose should have appropriate arrangements for data security. The web site should incorporate:-

Hosting of Energy Bills on web:

- (i) Development of web based consumer bill interface for display of electricity bills in the web (in the format provided by the company) based on IVRS ID/Service No./Consumer Name. The respective bills can be accessed by the consumers by using any of the three. The work has to be carried out in respect of nearly 2 lakh consumers of Neemuch, Mandsour, Nagda, Badnagar, Shajapur, Shujalpur, Agar, Jaora, Khandwa, Khargone, Burhanpur, Nepanagar, Jhabua, Dhar, Pithampur, Mhow, Sanawad, Badwaha, Sendhwa, & Barwani. At least 3-4 pages shall be required to be developed in addition to the bill information page. These pages shall

be required for data interface, reporting, error messages and some validations as well.

- (ii) Development of interface for extraction/updation of data (with proper validation) on the website.
- a) The web database must store one month of billing data which shall be provided in mutually agreed upon means i.e. through email/CD/FTP (for which necessary logins shall have to be provided by the successful bidder)
 - b) The data for the electricity bills to be uploaded shall be made available by the company in a format mutually agreed upon between the Engineer-in-charge and successful bidder.
 - c) The data so made available shall have to be uploaded by successful bidder on the database in the server after proper validation. The data must be uploaded on to the server within 24 hrs. of its receipt. All the arrangements required for uploading the data on the database in the server in terms of hardware/software/ communication media shall have to be made by successful bidder.

C. Maintenance of Website:

Successful bidder shall also be responsible for the maintenance of website supporting the company on SoS basis for the difficulties experienced by the company at Head Quarter level.

D. Support Centre

The firm must have an well established at least one support centre in the state of Madhya Pradesh where suitable staff must be available for supporting the company on SoS basis for the difficulties experienced by the company.

-Sd-

Executive Engineer (IT)
O/o CMD (WZ), MPPKVCL,
Indore

SECTION-V
SPECIAL TERMS AND CONDITIONS

1. TERMS OF PAYMENT

- a) The Bidders may carefully note that subject to completion of all formalities as per terms of the order, 60% (Eighty percent) value of item no 1,2,4,6,7,8 and 9 as mentioned in the Schedule-I will be paid generally within 45 days from the date of submission of bill supported by the certificate for acceptance issued by the Engineer-In-charge.
- b) The 100% payment for item no 3 and 5 as mentioned in the Schedule-I (maintenance and uploading of energy bill data) shall be made on monthly basis within 45 days from the end of month or from the date of monthly Bills submitted by the bidder. Bills in triplicate shall be submitted in the office of Engineer In charge for releasing payment. Payment of item no 3 and 5 shall be made 100% on completion of the work to the satisfaction of the Engineer–In charge. Balance 40% payment of the item no 1,2,4,6,7,8 and 9 as mentioned in the schedule shall be done after successful completion of one year period.
- c) The contractor shall have no claim or reason to stop the services if payments are delayed. No interest on over due payment shall be made under any circumstances.
- d) No extra charges shall be considered. Any other taxes or dues imposed by the Govt. during currency of contract shall be borne by the supplier/contractor.

2. PERFORMANCE GUARANTEE CLAUSE

(a) DELIVERY/COMPLETION TIME

The delivery time shall be essence of the contract and the desired work and services shall be completed within 10 days of award of contract. The delivery period has to be maintained under any circumstances.

(b) PENALTY

In case the contractor fails to upload the bill data in the website, the following penalty shall be imposed:-

- a) Uploading within 24 hrs - No penalty
- b) 24 hrs-72 hrs - 50% cost of work.
- c) More than 72 hrs - No payment will be made and twice the cost of work will be recovered.
- d) If delay is prolonged for more than 2 occasions, it will be considered as material breach of the contract and Engineer-In-charge may terminate the contract.

3. The company reserves the right to accept or reject any offer(s) or all offers in part or full without assigning any reason. No correspondence shall be entertained on this account.

4. **SECURITY DEPOSIT:**

The Security Deposit shall be 10% value of order in the form of Cash/Demand Draft in order to cover 100% payment terms, faithful performance of terms and conditions of order and performance guarantee of the work.

The Security Deposit shall be refunded one year after successful implementation of the work.

-Sd-
Executive Engineer (IT)
O/o CMD (WZ), MPPKVCL,
Indore

SECTION-VI

GENERAL INSTRUCTIONS TO BIDDERS

Executive Engineer (IT), O/o CMD (West Zone), M.P.P.K.V.V.C.L., Indore on behalf of “**The Madhya Pradesh Paschim Kshetra Vidyut Vitaran Co. Ltd., Indore**” here-in-after referred to as “**Company**”, will receive sealed tenders/bids for **work/service/supply of materials/equipments** as per the specifications, at various places of M P Paschim Kshetra Vidyut Vitran Co Ltd, Indore.

1. GENERAL: -

- (i) The bidders are requested to ensure that they furnish the offer in duplicate and each page of the tender should be signed and duly stamped by the bidder. Any over corrections/overwriting should be signed by the bidder. An offer with corrections/overwriting without signature of the bidder is likely to be rejected.
- (ii) The Bidders are requested to ensure that all required schedules duly filled-in, are submitted with the offer. The bidders should also note that in absence of any of the schedules, their offer is likely to be rejected.
- (iii) Transfer of the documents purchased by one bidder to any other bidder is not permissible.
- (iv) The submission of a tender by the bidder implies that he has read and accepted the instructions, conditions of the contract and made himself aware of the scope and specifications of the work to be done/supplies to be made. The company will not, after acceptance of contract rate, pay extra charges for any reason whatsoever, in case the bidder is found later to have misjudged any condition(s).
- (v) It is necessary to purchase the tender documents from the office of Tender issuing authority. Tender documents downloaded from web-site will not be accepted, as the same are for information/guidance only.

2. EARNEST MONEY: -

- (i) Unless EMD amount has been specified in the Notice Inviting Tender (NIT), the Bidder shall deposit the Earnest Money amount vis-à-vis the value of the material offered as shown hereunder. However, in case EMD amount has been specified in NIT, same shall be applicable: -

	Value of Material	Earnest Money
a)	Upto Rs. 10000/-	Rs. 100/-
b)	Above Rs. 10000/- and upto Rs.2.5 Lakhs	@ 1%
c)	Above Rs. 2.5 Lakh and upto Rs. 3.0 Lakhs	Rs. 2,500/-
d)	Above Rs. 3.0 Lakh and upto Rs. 7.0 Lakhs	Rs. 5,000/-
e)	Above Rs. 7.0 Lakh and upto Rs. 15.0 Lakhs	Rs. 7,000/-
f)	Above Rs. 15.0 Lakhs and upto Rs.25.0 Lakhs	Rs. 10,000/-
g)	Above Rs. 25.0 Lakhs and upto Rs. 35.0 Lakhs	Rs. 15,000/-
h)	Above Rs. 35.0 Lakhs and upto Rs. 50.0 Lakhs	Rs. 20,000/-
i)	Above Rs. 50.0 Lakhs and upto Rs. 75.0 Lakhs	Rs. 30,000/-
j)	Above Rs. 75.0 Lakhs and upto Rs. 100.0 Lakhs	Rs. 40,000/-
k)	Above Rs. 100.0 Lakhs	Rs. 50,000/-

- (ii) **No offer will be accepted without Earnest Money Deposit, unless exempted by the Company.** If on opening of tender any discrepancy in EMD amount is noticed, the tender shall be rejected and returned to the bidder. The Earnest Money must be deposited by Bank Draft in favour of Senior Accounts Officer, MPPKVVCL, Indore.
- (iii) **The following are exempted from payment of Earnest Money Deposit: -**
- a) SSI Units of State of Madhya Pradesh permanently registered with DIC/Ancillary Units of MPPKVVCL. **The registration should be permanent and should be specifically for the items quoted in the tender and valid on the date of opening of tender.**
 - b) The **Small Scale Unit permanently registered with NSIC**, whose registration certificate is valid for the item quoted on due date of opening of commercial and technical bid, shall be entitled for exemption from EMD. (The renewal/ amendment of certificate should not be more than 3 years old from the due date of opening of tender).
 - c) The Medium/Large Scale Manufacturing Units, located in Madhya Pradesh (other than SSI/Ancillary units to MPPKVVCL and Govt. undertaking) are permitted to furnish the EMD @ 50 % (Half) of the rates prescribed above. Here also, permanent registration is a must in respect of specified item against this tender.
 - d) Fully owned State/Central Govt. manufacturing units, if 100% shares are held by the Govt. concerned, for which documentary evidence must be furnished with the offer.
 - e) The photo copy of the NSIC/SSI Registration Certificate for the tendered items duly attested by GM/Manager of DIC of the area, or an officer of MPPKVVCL not below the rank of EE, or any Gazetted officer not below the rank of Dy. Collector, shall be furnished with the offer. In case of unattested copy, the original certificate should be produced at the time of tender opening for verification.
 - f) All the SSI/NSIC units should quote/offer the material only to the extent they are registered for respective items with SSI/NSIC organization. The certificate should be valid and duly renewed as the case may be.
- (iv) The bidder, who comes under above categories, should furnish documentary evidence with the offer, failing which his offer shall be rejected.
- (v) In case, the bidder withdraws this offer during the validity period, after placement of order, the **EMD** amount shall be forfeited.
- (vi) No interest shall be paid on EMD amounts
- (vii) **Return of earnest money to bidders.**
- a) EMD shall be returned to the unsuccessful bidders, as soon as possible, after the tender is decided.
 - b) EMD of bidders on whom the orders have been placed, shall be returned on acceptance of security deposit.

3. TAXES AND DUTIES

Bidders are requested to refer **Section V - General Terms and Conditions of Purchase**, regarding applicable taxes and statutory levies, and quote the prices accordingly.

4. DISCOUNT

Discount, if any, must be clearly mentioned in the **Schedule I – Price Bid**. However, it may be noted that for evaluation purpose, only unconditional discount shall be taken into consideration. Conditional discount of any type will not be taken into account for evaluation purpose. However, in the event of such an offer, without considering discount, is found to be lowest, the purchaser may avail such discount at the time of award.

5. AMENDMENT IN SPECIFICATION

The Company may revise or amend the specification, prior to the date notified for opening of tender. Such revision/amendment, if any, will be communicated to all those who have bought the tender documents as Amendment/Addendum to the invitation of tender.

6. BIDS RECEIVED BY MESSENGER

When tenders are delivered by a special messenger, the same should be dropped in the Tender Box, kept in the O/o. CMD(WZ), MPPKVVCL, G.P.H. Compound Pologround, Indore on any working day, between 10-30 hours to 15 hours only. **Nobody is authorized to receive or issue receipt for tender delivered by hand.**

7. TELEX/TELEGRAPHIC/FAX BIDS

Telex/Telegraphic/Fax offers will not be considered under any circumstances.

8. DELAYED/LATE BIDS

The Company shall not assume any responsibility for any postal delays either for the late receipt of documents by bidders or late receipt of bids by the Company. **No extension in time shall be granted on such grounds.**

9. ALTERNATIVE BIDS

Bid should be submitted as per intent of tender documents; any alternative offers are liable to be rejected.

10. MISTAKES IN BIDS

If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and total price shall be corrected. In case of ambiguity between rates in figures and words, the amount quoted in words would prevail. However, company may, in its sole discretion, take any other interpretation, or reject such offers.

11. LUMP SUM BASED BIDS

In case prices for some items or all items are given as a lump sum, instead of unit prices as required in the tender specifications, Company can summarily reject such incomplete tender.

12. PRINTED TERMS AND CONDITIONS IN BIDS

Supplier's printed terms and conditions will not be considered as forming part of the tender under any circumstances.

13. ALTERATION/CORRECTION IN BIDS

No alteration/correction in the tender document will be permitted.

14. INCOMPLETE BIDS

Tender who is incomplete or obscure is liable for rejection.

15. ACCEPTANCE OF PART/WHOLE BIDS-RIGHTS THEREOF

Company reserves the right to accept/reject wholly or partly any tender without assigning any reason whatsoever. The Company in this regard shall not entertain any correspondence.

16. AMBIGUITIES IN CONDITIONS OF BIDS

In case of ambiguous or self contradictory terms/conditions mentioned in the bid, interpretation as may be advantageous to the Company may be taken without any reference to the tenders.

17. DISQUALIFICATION OF BIDS

A bid which gets opened before the due dates as a result of improper or no indication having been given on the cover to indicate that it is a tender, will be disqualified. Bidders will not be permitted to change the substance of his tender on post interpretation/improper understanding grounds. This includes post tender price changes/modifications etc. after opening of Price Bid. In such events, otherwise, i.e., when a bidder does not comply, tender will be rejected.

18. LANGUAGE OF BIDS

All tenders should be made either in English or in Hindi only.

19. INFORMATION & QUESTIONNAIRE SUBMISSION

Questionnaires for various information to be furnished by bidders are enclosed with the "Tender" as Schedule. It is compulsory on the part of the bidder to furnish all details as per the Schedules. In case, the same are not filled up and enclosed with the tender, the bid is likely to be rejected.

In addition, a check list is attached (Schedule VI) with the tender document. Bidders are requested to fill it carefully to ensure that there are no shortcomings in the documents being submitted. Duly filled-up checklist may please be submitted with the Part II - Technical & Commercial bid.

20. DEVIATIONS FROM TERMS/CONDITIONS

Offers with deviation in the terms of payment, liquidated damages, security deposit and performance guarantee are liable to be rejected outright.

Should the bidder desire to depart from other conditions and/or technical specifications in any respect, he shall draw attention to such deviations as per Schedule V part "A" and "B" stating fully the reasons thereof. Unless this is done, these conditions and specifications will hold good, as acceptable to the bidder.

It may clearly understood that, even if deviations have been mentioned anywhere in the offer, the same shall not be taken in to cognizance unless the same are specifically mentioned in the deviation schedule(s). Deviation Schedules must be duly stamped & signed (even when all terms and condition acceptable).

21. PAST EXPERIENCE

Bidders having past experience in similar assignment/services, manufacture and supply of material should furnish the list of supplies/assignment/services made (along with order copies) during the last 3 years for the materials supplied/assignment/services/delivery of services by them, as per enclosed "Schedule IV". A certificate in this regard from the organization to which supply is made in the past shall have to be furnished along with the offer, failing which the tender may not get any preference for his past experience.

22. PROCEDURE FOR SUBMISSION OF BIDS: -

- (i) The bid shall be submitted in three (3) parts: -
Part-I shall contain "EARNEST MONEY DEPOSIT or DOCUMENTS WHICH ENTITLE FOR EXEMPTION FROM EMD".
Part-II shall contain "COMMERCIAL BID AND THE TECHNICAL BID"
The details about Part I and Part II are discussed in Sections II to VII and Schedules II to VII of the tender documents. Relevant information that the bidders are liable to submit, comprises duly filled-in Questionnaire, all schedules and any other the information that is sought in the tender.
Part-III shall contain "PRICE BID", in the price Schedule. The bidder shall ensure that the prices/rates are filled in accordance with the Proforma for "Price and Quantity" Schedule-I.
- (ii) Tender being submitted must be signed by a person holding a Power of Attorney authorizing him to do so, certified copies of which shall be enclosed.
- (iii) Tender submitted on behalf of companies registered with the Indian Companies Act, for the time being in force, shall be signed by persons duly authorized to submit the Tender on behalf of the Company and shall be accompanied by certified true copies of the resolutions, extracts of Articles of Association, special or general Power of Attorney etc. to show clearly the title, authority and designation of persons signing the Tender on behalf of the Company.
- (iv) All the three parts shall be submitted in three separate sealed envelopes and these envelopes shall be properly super scribed as **Part-I "Earnest Money Deposit", Part-II "Commercial Bid and Technical Bid" and Part-III "Price Bid"** Each envelope shall also be super scribed with name of the item and TS number for which the tender is

submitted, the name of the said bidder and the date of opening, as advertised. The tender i.e. the three parts shall be submitted each in duplicate.

- (v) **The above three envelopes duly sealed are to be kept again in one envelope called main envelope and sealed.** This envelope should be properly super scribed stating that this envelope contains three separate envelopes for part I “EARNEST MONEY DEPOSIT”, Part – II “COMMERCIAL AND TECHNICAL BID” and Part – III “PRICE BID”, in addition to tender specification No., name of item and bidder. Details of Earnest Money Deposit, and due date of opening should be super scribed on this common envelope also. Beside this, it shall be certified on the main envelope itself that Company’s PAYMENT TERMS, PENALTY, SECURITY DEPOSIT, and PERFORMANCE GUARANTEE CLAUSES, as mentioned in tender specification, are acceptable to the bidder. This certification shall be in following manner: -

Tender Specification No. CMD/WZ/EE/IT/T.Enq-01/16121

Due For Opening On.....

For Supply of

This Envelope Contains 3 Separate Envelopes For

Part I “Earnest Money Deposit”

Part II “Commercial And Technical Bid”

Part III “Price Bid”

TO,

**The Executive Engineer (IT)
O/O CMD (West Zone), M.P.P.K.V.V. Co. Ltd,
Industrial Area, GPH Compound,
Polo Ground, Indore (M.P.) 452 003**

**It Is Certified That We Unconditionally Agreed The Following Clauses Of
Tender Specification: -**

- | | | |
|--------------|------------------------------|------------------|
| (i) | PAYMENT TERMS | : AGREED. |
| (ii) | SECURITY DEPOSIT | : AGREED. |
| (iii) | PENALTY | : AGREED. |
| (iv) | PERFORMANCE GUARANTEE | : AGREED. |

EMD has been deposited in the form of -

**Signature Of Bidder
Status And Company’s Seal**

- (vi) In absence of such certification on the main envelope itself, the same shall not be opened and the offer shall be rejected.
- (vii) Even after certification on the body of the main envelope, if any ambiguity is found upon opening of the main envelope or after opening of the Price Bid, the offer shall be rejected.

23. DATE AND TIME OF OPENING OF BIDS – CHANGES

- (i) Tender shall be opened on the due date and time as notified in the presence of the bidders or their authorized representatives who may be present.
- (ii) If the due date of opening/submission of tender documents is declared as holiday by Central/State Govt. or local Administration, it will automatically get shifted to the next working day, for which no prior intimation shall be given.
- (iii) The tender opening shall be continued on subsequent day, in case opening of the entire tender is not completed on the day of opening.
- (iv) It may please be noted that the due date/time of opening can be altered, extended, if desired by the purchaser, without assigning any reasons thereof. However, due intimation shall be given/published in website in such a case.

24. OPENING OF EMD AND COMMERCIAL AND TECHNICAL BID

The first envelope of Earnest Money Deposit shall be opened on the due date and time, as notified in the Notice Inviting Tenders. The requirement for **EMD** shall be verified and thereafter, the second part, i.e. the Commercial and Technical Bid, shall be opened on the same date in respect of eligible bidders.

25. OPENING OF PRICE BID

The price bid shall be opened only after evaluation of technical and commercial bid either on the same date or subsequent date to be notified separately: -

The offers which are in conformity with important commercial terms and conditions including Payment terms, Penalty, Security Deposit and Performance Guarantee clause of Tender specification and exactly as per our technical specification, shall be eligible for opening of their Price Bid.

26. CANVASSING OF BIDS

Tender shall be deemed to be under consideration, after opening of tender/bid, till placement of order. During this period, the bidders or their authorized representatives or other interested parties are advised strongly, in their own interest, to refrain from contacting by any means any of the Company's personal or Representative, on matters relating to tender under process.

The company desires to deal directly with the manufacturer/bidder, to avoid delay in decision making. It will be in the interest of bidder to avoid liaison agent/commission agent.

27. DESTINATIONS WHERE MATERIALS ARE REQUIRED

The materials as per the specifications are required for various Area Stores/places situated as mentioned in **Section VI**. The prices quoted should be on **Firm & FOR Destination** basis to any of these Area Stores/places.

28. VALIDITY OF BIDS

- (i) The offers shall be **valid for 90 days**. Validity of the offer shall be counted from the date of opening of bids.
- (ii) Those who do not agree for a validity of 90 days will do so at their own risk and their offers are liable to be rejected.
- (iii) However if due to circumstances, beyond control, bidders are advised to extend the validity, but they shall not be permitted to revise their rate, offer any rebate or concession while extending the validity which may materially result in any reduction or increase in the computed price of their original offer.

29. AUTHORISATION/LOCAL REPRESENTATIVE

Only authorized representative, possessing necessary authority letter from the bidder shall be allowed to participate in the tender opening.

30. ACCEPTANCE OF TENDER

- (i) The Company may reject any or all tenders or to accept any tender considering advantageous to Company whether it is the lowest offer or not.
- (ii) The Company may split the quantities against the tender on more than one firm for the same item. No reasons shall be assigned by the Company for this and the same will be binding on the bidders.

31. CHANGE OF QUANTITY

The quantity indicated in the tender are indicative only. The Purchaser reserves the right to vary the quantities of any or all items as specified in the technical specification/schedules as may be necessary. No correspondence shall be entered into, neither discussed regarding quantity variation, nor any reason will be assigned thereof.

32. POOL RATES

“The bidders, specifically the SSI Units of the State, are advised to quote their own individual rates. It may please be noted that if more than one bidder quotes the same rate, suggestive of a cartel, then such offers may not be considered by the Company. It may also please be noted that the competitive rate quoted by each bidder may be one of the main criteria for quantity to be ordered on each successful bidders.”

33. PRECEDENCE IN INTERPRETATION OF TERMS AND CONDITIONS

In case of any conflict between **General Terms and Conditions of Purchase** and **Special Terms and Conditions of Purchase**, the Special Terms and Conditions of Purchase would prevail.

34. INTERESTED CONCERNS

No two or more concerns in which an individual is interested as a proprietor and/or partner shall tender for execution of same work/supply. If they do so, all such tenders shall be liable to be rejected.

35. SAMPLE

If requisitioned, the Bidders shall have to submit sample of equipments/goods/work/services being supplied. The Bidder must have at least two active live data centric websites of two different utilities so that the purchaser if required can access the technical capabilities of the bidder.

-Sd-
Executive Engineer (IT)
O/o CMD (WZ), MPPKVCL,
Indore

* * *

SECTION-VII**LIST OF CONSIGNEE**

Sr. No.	Name of Consignee	Address	Concerned Sr. AO/R.A.O. MPPKVCL
1.	The Executive Engineer (IT)	O/o CMD (West Zone), M. P. Paschim Kshetra Vidyut Vitaran Co. Ltd, G.P.H. Compound, Pologround, Indore (M.P.)	Indore

SECTION-VIII**LIST OF SCHEDULE BANKS**

Sr. No.	Name of R.A.O./Sr. A.O.		Name of Bank
1	Indore	1	Bank Of Baroda
		2	Central Bank Of India
		3	State Bank Of India
2	Khandwa	1	Bank Of India
		2	State Bank Of India
3	Ujjain	1	State Bank Of India
		2	Dena Bank
4	Ratlam	1	State Bank Of India
		2	Central Bank Of India
		3	Dena Bank
List banks other than nationalised banks, which are approved to furnish Bank Guarantee			
1	ICICI Bank		
2	IDBI bank		
3	UTI Bank		

SCHEDULE – I
PRICE & QUANTITY

Sl. No.	Name of item	Unit	Quantity	Rate
1.	Arranging for domain name registration for a period of one year	Lump-sum Basis	1 No.	
2.	Arranging for 4 GB web space including the database space on rental basis for one year	Lump-sum Basis	1 No.	
3.	Uploading of nearly [2 Lakh] energy bill data every month	Monthly Basis	1 No.	
4.	Development of the web based consumer interface and reporting module	Lump-sum Basis	1 No.	
5.	Maintenance charges	Monthly Basis	1 No.	
6.	Static IP charges	Lump-sum Basis	1 No.	
7.	MSSQL database Setup charges	Lump-sum Basis	1 No.	
8.	MSSQL database space charges if additional space is required per GB	Lump-sum Basis	1 No.	
9.	Charges for installing of custom component (if required)	Per-component Basis	1 No.	
Discount if any				
Conditions to avail above discount if any				

NOTE:

- Rates in any format other than specified shall not be considered.
- Discount, if any, must be clearly mentioned above. However, it may be noted that for evaluation purpose, only unconditional discount shall be taken into consideration. Conditional discount of any type will not be taken into account for evaluation purpose. However, in the event of such an offer, without considering discount, is found to be lowest, the purchaser may avail such discount at the time of award.
- The offers, with the rates given in any form/Performa, other than mentioned above may be liable for rejection.
- Payment of any type of Govt. statutory levies/taxes will be responsibility of the bidder.
- Remarks if any may please be specified clearly on a separate sheet of paper.

Signature of Bidder with Seal of Firm :

**Place-
Date-**

Name (in full) :

Designation :

SCHEDULE – II

DECLARATION BY THE TENDERER

(To be submitted on non-judicial stamp paper worth Rs. 100/-)

I Sole proprietor/partner of M/s
undertake that I am not interested as a proprietor and/or partner in any other firm,
participated in the Discom WZ tender No. ----- due for opening on -----
----- for procurement of -----.

SIGNATURE OF TENDERER

NAME IN FULL

DESIGNATION/STATUS IN THE FIRM

COMPANY SEAL

SCHEDULE-III**SCHEDULE OF INFORMATION****PART A: GENERAL INFORMATION****(TO BE KEPT IN THE ENVELOPE PART –II, “COMMERCIAL/TECHNICAL BID”)**

Please furnish desired details. Strike off, whichever is not applicable. Use separate sheets wherever necessary and enclose the same as Annexure

Sr. No.	Particulars	Details
1	Name & Address of the Bidder	
a)	Registered office	
b)	Office/Development site Address	
c)	Telegraphic Address	
d)	Telex/fax Nos.	
e)	Telephone Nos.	
2	Whether the bidder is old participant with MPPKVCL.	Yes/No (if yes, furnish the details in Schedule IV)
3	Support Centre details & Address	
4	Any other information that bidder may like to provide	

Place- Signature of Bidder with Seal of Firm :
 Date- Name (in full) :
 Designation :

SCHEDULE-IV**SCHEDULE OF INFORMATION****PART B: COMMERCIAL INFORMATION****(TO BE KEPT IN THE ENVELOPE PART –II, “COMMERCIAL/TECHNICAL BID”)**

Please furnish desired details. Strike off, whichever is not applicable. Use separate sheets wherever necessary. Please enclose the extra sheets as Annexure

Sr. No.	Particulars	Details
1	Earnest Money details	
a)	Bank draft/Bankers cheque/Cash with Sr. AO, MPPKVVCL, Indore.	
b)	Amount of EMD (in Rs.)	
c)	Any exemption from EMD (if yes, please mention under which category exemption is sought i.e. SSI Unit of M.P./small Scale unit registered with NSIC/Fully owned Stated/Central Govt. Unit etc.)	
2	Whether the offer is valid for 90 days from the date of opening of commercial/Technical bid.	Yes/No (If no, state validity period)
3	Mode of Despatch	

Place-
Date-

Signature of Bidder with Seal of Firm :
Name (in full) :
Designation :

SCHEDULE-V**SCHEDULE OF INFORMATION****Part C: Technical Information****(TO BE KEPT IN THE ENVELOPE PART–II, COMMERCIAL/TECHNICAL BID)**

Please furnish desired details. Strike off, whichever is not applicable. Use separate sheets wherever necessary. Please enclose the extra sheets as Annexure.

Sr. No.	Particulars	Details
1	Performance Certificates	Attached Yes/No
2	Pamphlets/technical details, literatures	Attached Yes/No
3	Server Operating System (OS)	
4	Web Server	
5	FTP Server	
6	Allowed Bandwidth Transfer Per Month	
7	Database Size Limit (MSSQL) i.e. allocated MSSQL Databases Quota	
8	Estimated time required to completed the work	

Place- Signature of Bidder with Seal of Firm :
Date- Name (in full) :
Designation :

SCHEDULE-VI**SCHEDULE OF PAST EXPERIENCE****(TO BE KEPT IN THE ENVELOPE PART-II, "COMMERCIAL/TECHNICAL BID")**

Please furnish desired details. Use separate sheets wherever necessary. Please enclose the extra sheets as Annexure (as specified in the "Table of Contents" Schedule VII).

Bidder's Name & Address:

To,

The Executive Engineer (IT)
O/o CMD (West Zone)
MPPKVV Co. Ltd.,
G.P.H. Compound, Pologround Indore.

Sub: - Performance /past experience

Dear Sir,

We furnished herewith the record of our performance and experience of quoted items as follows: -

Sr. No.	Purchaser's Name and Address	Order No. and Date placed during last 5 years	Ordered Quantity	Quantity supplied	Value of Order	Size wise quantity pending for execution within delivery schedule	Reasons for non Completion of order, if any
1	2	3	4	5	6	7	8

Place-

Signature of Bidder with Seal of Firm :

Date-

Name (in full) :

Designation :

Note: - Photocopy of the order & performance report received from other State Electricity Companies/Govt. undertaking etc. should be enclosed.

SCHEDULE-VII**SCHEDULE OF DEVIATIONS****Part A: Commercial Deviations****(TO BE KEPT IN THE ENVELOPE PART-II, "COMMERCIAL/TECHNICAL BID")**

If bidder desires to take any commercial deviation from the terms & conditions of the tender, it should be mentioned specifically in this deviation schedule. Unless commercial deviations are mentioned in this deviation schedule, the same will not be taken into consideration.

Bidder's Name & Address:

To,

The Executive Engineer (IT)
O/o CMD (West Zone), MPPKVV Co. Ltd,
G.P.H. Compound, Pologround Indore.

Sub: - Commercial Deviation

Dear Sir,

The Commercial Deviation & Variation to the specification stipulated in the tender, for the items quoted, as under: -

Sr. No.	Condition	Clause No. of Tender Document	Page No. of Tender Document	Statement of Deviation and Variations
1	2	3	4	5

Except aforesaid deviations, the entire order, if placed, on us shall be executed in accordance with the company specifications and any other conditions, variations/deviations etc. if found, elsewhere in our offer should not be given any consideration while finalizing the tender.

Place- Signature of Bidder with Seal of Firm :

Date- Name (in full) :

Designation :

Note: - Continuation sheet of like size & format may be used as per bidder's requirement and be enclosed as Annexure (as specified in the "Table of Contents" Schedule VII), wherever necessary.

SCHEDULE-IX**CHECK LIST****(TO BE KEPT IN THE ENVELOPE PART-II, "COMMERCIAL/TECHNICAL BID")**

Check List Item	Options	Answer
Technical Information		
Whether details of web server and database server are attached.	Yes/No	
Whether list of similar work carried out are attached.	Yes/No	
Whether all literature and related documents are attached.	Yes/No	
Documentation		
Whether each page of the tender is signed and duly stamped and submitted by the bidder.	Yes/No	
Whether duly signed "Tender Form" is attached with the bid	Yes/No	
In financial bid, whether rates are quoted in both figures and words	Yes/No	
Schedule I: Price bid is filled in and duly stamped and signed by the signatory authority	Yes/No	
Price bid is kept in separate sealed envelop super-scribed as " Part-III Price Bid ", Name of Work, TS number, Bidder name and Date of opening	Yes/No	
Whether "Earnest Money Deposit" of specified amount is kept in a sealed envelope super-scribed as " Part-I Earnest Money Deposit ", Name of Work, TS number, Bidder name and Date of opening	Yes/No	
Whether all the information mentioned in Schedule II is filled and duly signed and stamped with the legally authorised signatory	Yes/No	
Whether all the information related to Technical & Commercial Deviations (Schedule V) is filled and duly signed and stamped with the legally signatory authority	Yes/No	
Whether "Commercial & Technical Bid" is kept in a envelop super-scribed as " Part-II Commercial & Technical Bid ", Name of Work, TS number, Bidder name and Date of opening	Yes/No	
Seal the envelop after keeping complete " Commercial and Technical Bid Document " along with the " Check List "	Yes/No	
All the three envelops carrying Part-I Earnest Money Deposit, Part-II Commercial & Technical Bid and Part-III Price Bid shall be kept in one sealed envelop super-scribed stating that this envelope contains three separate	Yes/No	

Check List Item	Options	Answer
envelopes for Part I “EARNEST MONEY DEPOSIT”, Part – II “COMMERCIAL AND TECHNICAL BID” and Part – III “PRICE BID”, in addition to tender specification No., name of work and bidder. Details of Earnest Money Deposit, and due date of opening.		
Whether Certification of Agreement with the MPPKVVCL, Indore’s Payment Terms, Penalty and Security Deposit Clauses as per the format mention in the document is pasted on the main envelop	Yes/No	

Note: Bidder has to attach this “Check List” with the “Commercial & Technical Bid” answering all the questions and mention page numbers.

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